

The Terms of Reference and membership of the LGB shall be agreed in writing by the Trustees and will be reviewed annually at the beginning of each academic year in consultation with, and having regard to the views of the Trustees.

### Purpose Statement

The ODST LGB has delegated powers to act on behalf of Trustees as the school's accountable body through the Scheme of Delegation. It is responsible for the conduct of the school and promoting the highest possible standards. The LGB aims to ensure that children are attending an excellent school which provides them with an effective education and supports their wellbeing

## MEMBERSHIP

<b>L1</b>	Membership of the LGB is as follows;				
	<b>Member</b>	<b>Former VA</b>	<b>Former VC</b>	<b>Former Community</b>	<b>JGB Former VA/VC</b>
	<b>Foundation</b>	7	3	0	5
	<b>Community</b>	1	5	8	3
	<b>Staff</b>	1	1	1	2
	<b>Parent</b>	2	2	2	2
	<b>Headteacher*</b>	1	1	1	See JGB ToR
	<b>Co-opted</b>	2	2	2	2
<b>*</b>	Where there are Co-Headteachers in post, there shall be 2 Headteacher LGB Members				
<b>L2</b>	Membership of the LGB may include persons who are not appointed to the LGB or Board of Trustees, provided that a majority of the members of the LGB shall be LGB Members or Trustees				
<b>L3</b>	Membership of the LGB will include the Headteacher (including Co-Headteachers) who shall be treated as ex-officio LGB member/s				

L4	<p>A quorum will consist of 3 members or any one third of the total members.</p> <p>For church schools this must include at least one foundation member</p> <p>For community schools the majority of the quorum must be community members</p> <p>Meeting must be quorate for the purposes of;</p> <p>appointing a Parent LGB Member (unless an elected parent LGB member)</p> <p>any meeting that is not quorate can not hold any formal votes</p>
L5	Sub-committees, other than Resources, must have locally agreed Terms of Reference which are made available to ODST Governance Team

## MEMBERS

L6	Participate and contribute to panels as required by specific policies eg admissions appeals, complaints and exclusions
L7	Undertake all statutory training and other development opportunities identified for the benefit of the LGB

## MEETINGS

L8	Any LGB member may be elected as Chair with the exception of the Headteacher or any other member of school staff
L9	In the absence of the Chair, the LGB shall choose an acting chair for that meeting from among their number
L10	LGB members will agree a clerk, in the clerk's absence a LGB member will be agreed to clerk the meeting
L11	The LGB will meet 6 times per academic year
L12	An agenda and any relevant papers will be circulated to all LGB members at least seven days before the meeting date
L13	Minutes are to be agreed by all members at the next meeting and signed by the Chair
L14	LGB meetings will not be open to the public, but minutes shall be made available on request. Information relating to a named person or any other matter that the committee considers confidential does not have to be made available for inspection but will be recorded in the confidential minutes
L15	No vote on any matter shall be taken at a meeting unless the majority of members present are either LGB Members or Trustees
L16	Any decisions taken must be determined by a majority of votes of LGB members present and voting, the Chair will hold the casting vote

## STANDARDS

L17	Ensure that the trust's vision, ethos and strategy is adopted and applied by school leaders
L18	Work with senior leaders to identify areas for improvement and develop strategies to address them in line with the trust's strategic objectives
L19	Monitor school performance and improvement through regular reviews of performance data, including exam results, attendance rates, and pupil progress
L20	Ensure that the trust's curriculum is being provided to pupils in an appropriate manner for the school's context to deliver the highest possible standards
L21	Ensure that the school fosters the highest expectations for behaviour
L22	Establish a strong relationship with the headteacher in order to provide effective support and challenge

## SAFEGUARDING

L23	Foster a culture that prioritises the safety and wellbeing of all pupils and staff in the school
L24	Ensure that the adopted safeguarding policies and procedures reflect the safeguarding challenges and context of the school
L25	Monitor the implementation of safeguarding policies and the effectiveness of procedures
L26	Monitor the implementation of health and safety policies
L27	Designate an LGB Member to take leadership responsibility for safeguarding
L28	Monitor the school's estate, ensuring that appropriate policies are adopted and followed in order to keep pupils and staff safe

## SEND

L29	Ensure that the trust policy for pupils with special educational needs and disabilities (SEND) is implemented and adapted to the specific school context where necessary
L30	Seek assurance that staff are trained to implement pupil strategies and support plans
L31	Ensure pupils with SEND have the resources they need to succeed

L32	Designate an LGB member to take leadership responsibility for SEND
L33	Work in partnership with the Special Educational Needs Coordinator (SENCO) and other stakeholders across the MAT community to ensure that pupils with SEND are well-supported and included in all aspects of school life
L34	Monitor the overall effectiveness of the school's SEND provision, referring to pupil outcomes and other relevant data