

# Brize Norton Primary School

Station Road  
Brize Norton  
Oxon OX18 3PL  
01993 842488

[www.brizeprimary.org](http://www.brizeprimary.org)  
[office.2250@brize-norton.oxon.sch.uk](mailto:office.2250@brize-norton.oxon.sch.uk)  
Headteacher: Mrs R. Jones



**Agenda**  
**Local Governing Body Meeting**  
**Thursday 12<sup>th</sup> January 2023 6.30pm**  
**to be held at the school and virtually using Microsoft Teams**

No.	Item	Lead
	<b>The meeting will start with a discussion about the school's vision and values. Governors will be invited to attend at 6.30pm to consider this item in depth.</b>	
1	<b>Welcome, members present and apologies</b>	AD
2	<b>Notification of any urgent business</b>	AD
3	<b>Declaration of business or pecuniary interests and confirm any Related Party Transactions</b>	AD
4	<b>Approve Minutes of the Local Governing Body meeting held 17<sup>th</sup> November 2022</b>	AD
5	<b>Action Log</b>	AD/HR
6	<b>Headteacher's written report to include an update on progress towards the priorities in the School Development Plan</b>	RJ
7	<b>ODST Visit Reports</b>	RJ
8	<b>Safeguarding</b> (a) Update on ODST termly report/return (b) Update on Annual Safeguarding Report – formally minute approval	RJ
9	<b>Health &amp; Safety (to include Premises)</b>	RJ
10	<b>Feedback from Committees and Lead Governors:</b> (a) Resources committee (not met since previous FGB meeting) (b) Performance and Learning committee (from 05/01/2023)	<b>Committee Chairs</b>

	(c) IT	
11	<b>Policies for Ratification to include:</b> <ul style="list-style-type: none"> <li>- Admissions Policy 2024-25</li> <li>- Positive Handling Policy</li> </ul>	RJ
12	<b>Governor visits, training, and vacancies:</b> <ul style="list-style-type: none"> <li>(a) Visits</li> <li>(b) Training</li> <li>(c) Vacancies</li> </ul>	AD/RJ HR
13	<b>Any other business</b>	AD
14	<b>Date of Next Meeting:</b> <ul style="list-style-type: none"> <li>- FGB meeting Thursday 23<sup>rd</sup> March 2023 7.00pm</li> </ul>	